

Save the Date...
Arizona Small Business Forum
Wednesday, August 27, 2008

Please join us for our upcoming Arizona Small Business Forum. Meet representatives from the following agencies (and others) to learn about hot topics that affect your members and address your industry's specific issues or concerns:

- **Small Business Administration (SBA)**
- **Internal Revenue Service (IRS)**
- **Social Security Administration (SSA)** Learn about the new Retirement Estimator Tool!
- **Department of Labor, Employee Benefits Security Administration (DOL-EBSA)**
- **Arizona Department of Revenue (ADOR)** Learn about their schedule of events, including the Employers' Forum, as well as some of their new endeavors such as Webinars.
- **Maricopa County Small Business Enterprise Program (McBiz)**

And hear from our newest partners and speakers:

- **US Bank** has graciously offered to host this event. This will give you an opportunity to check out their Small Business services and the benefits they provide to their clients.
- **US Treasury Inspector General for Tax Administration (TIGTA)** TIGTA is the agency that investigates the IRS. You'll hear examples of cases they investigate—including employees and taxpayers.

Mark your calendar...

Date: **Wednesday August 27, 2008**

Time: **8:30 a.m. – 11:30 a.m. (Continental Breakfast/Networking 8:30 – 9:00)**

Location: **US Bank**
 101 N. 1st Avenue, 8th Floor
 Phoenix, AZ (Guests must sign in at lobby front desk before proceeding to 8th floor)

Phone: **602-257-5393**

Please RSVP by August 20, 2008. Please respond by e-mail to Lisa.A.Novack@irs.gov or by calling Lisa Novack at 602-207-8417. Please provide your name, the name of your organization, your e-mail address and phone number, and how many will attend.

The parking garage is located on Adams St. between the US Bank building and a Thai restaurant. Take Van Buren to 1st Ave. and head south, then east on Adams St. Visitor parking begins on level 2. Remember to bring your parking ticket with you for validation.

We invite you to have at least one representative from your organization attend this informational event. The round-table format will allow you the opportunity to interact with all of the government agencies and other small business organizations. This is your chance to ask your members or clients to identify any issues or concerns they might have that you can bring to the table. The issues should not be specific to a particular case, but we would appreciate help in identifying trends and general improvements that could be made to improve service to the public. (See "Identifying Federal Tax Issues" for suggested questions to address with your members to help identify issues that might exist with IRS.)

Please join us for this opportunity to serve your members and to help make this a successful event! We look forward to seeing you!

Identifying Federal Tax Issues

To assist us in working together to identify issues, we have compiled a list of questions you may want to address with your members/clients before the event. Discuss the concept of the Small Business Forum at your upcoming meetings or gatherings and use these questions to help spark conversation about potential issues.

If you could talk to the IRS and tell them about an issue that is running rampant in your industry that the IRS could change, what would that issue be?

For Instance:

- Have you recently received any written notices from IRS or had contact regarding specific issues?
- Did you encounter any unique issues this filing season, when you prepared your return or gathered your records together?
- Are there any particularly burdensome issues that you encounter in your business regarding federal taxes?
- Are there any IRS issues or areas for which you would like more information or clarification?
- Did you utilize any of the electronic filing and paying options offered by the IRS?
 - Did you encounter any problems or burdens with these systems?
 - Are you familiar with the electronic filing and paying options or would you like more information?
- Have you used the IRS web site to find information, forms or publications for your small business?
 - Did you find what you needed?
 - Did you find it easily and quickly?
 - Are you familiar with the products and services the IRS has available for small businesses?